

*Burgettstown-Smith Township Joint Sewerage Authority  
377 Joffre Bulger Rd. Burgettstown, Pa. 15021  
P.O. Box 389 Burgettstown, Pa. 15021  
(724)947-9609 Fax (724)947-9614  
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm  
Closed the first business day of the month.*

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MINUTES OF THE  
**BOARD MEETING**  
ON  
**July 10, 2024**

Jerry Yacoviello called the meeting to order at 6:02 pm.

**ROLL CALL**

Jerry Yacoviello, Bruce Briggs, Jim McGee, Bob Holland, and Gary Rankin answered roll call. Kim McGee is absent.

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Christine Seymour-Solicitor, Shari Crawford-Authority Manager. Kalee Murphey-KLH

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

None

**MEETING MINUTES**

*Motion* to accept the minutes from the June 12, 2024, meeting, made by Bob Holland. Seconded by Bruce Briggs all in favor none opposed motion carries.

**TREASURER'S REPORT (See Attached Report)**

*Motion* to pay the bills for June 2024 made by Bruce Briggs. Seconded by Jim McGee all in favor none opposed motion carries.

*Motion* to accept the Treasurer's Report for June 2024, made by Bruce Briggs. Seconded by Jim McGee all in favor none opposed motion carries.

**MANAGERS REPORT (See attached report).**

The Bulger Pump Station is still in progress, we received the wrong motors and are awaiting the correct motors.

Reed Beds are ongoing. We are getting information, quotes and collaborating with the engineers on how is best to proceed.

*Motion* to accept the Managers report made by Bob Holland. Seconded by Jim McGee all in favor none opposed motion carries.

**SEWERAGE TREATMENT PLANT REPORT (See attached report)**

**I & I REPORT (See attached report)**

**COLLECTIONS SYSTEM REPORT (See attached report)**

*Motion* to accept Sewerage Treatment Report made by Bruce Briggs. Seconded by Gary Rankin all in favor none opposed motion carries.

**ADMINISTRATION AND BILLING REPORT (See attached report).**

*Motion* to accept administration/billing report made by Bruce Briggs. Seconded by Bob Holland all in favor none opposed motion carries.

**ENGINEERS REPORT (See attached report)**

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Engineer continues work on reed beds contract.

*Motion* to accept the engineers report made by Bob Holland. Seconded by Jim McGee all in favor none opposed motion carries.

**LEGAL REPORT (See attached report)**

Liens are being worked and updated.

Solicitor, Manager and Engineer continue to work on Creps agreements.

*Motion* to accept the legal report made by Bruce Briggs. Seconded by Gary Rankin all in favor none opposed motion carries.

**OLD BUSINESS**

**NEW BUSINESS**

**CORRESPONDENCE**

PMAA conference registrations.

*Motion* to adjourn at 7:52pm made by Bruce Briggs Seconded by Bob Holland all in favor none opposed motion carries.

Respectfully submitted by, Shari Crawford

The foregoing minutes were approved as written this  
14<sup>th</sup> Day of August 2024 while in regular session.

Leed Yasinski  
Board Chairperson

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Attest: [Signature]  
Secretary/Treasurer

(SEAL)