

*Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
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Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.*

MINUTES OF THE
BOARD MEETING
ON
Jan. 10, 2024

Jerry Yacoviello called the meeting to order at 6:04 pm.

ROLL CALL

Jerry Yacoviello, Bruce Briggs, Gary Rankin, Jim McGee, Bob Holland, and Kim McGee answered roll call.

Christine Seymour-Solicitor, Shari Crawford-Authority Manager. Kalee Murphey-KLH Engineers and Rob Horvat-KLH Engineers.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Pam Church discussing the bills on 1704 & 1706 Main St. She is wanting forgiveness for a portion of the bill.

REORGANIZATION

Motion to keep the board as is made by Kim McGee. Seconded by Bob Holland all in favor motion carries.

Motion to keep Christine Seymour as the solicitor and KLH Engineers as the engineering firm made by Kim McGee. Seconded by Bob Holland all in favor none opposed motion carries.

MEETING MINUTES

Motion to accept the minutes from the Dec. 13, 2023, meeting, made by Bruce Briggs. Seconded by Jim McGee all in favor none opposed motion carries.

TREASURER'S REPORT (See Attached Report)

Motion to pay the bills for Dec. 2023 made by Kim McGee. Seconded by Jim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for Dec. 2023, made by Kim McGee. Seconded by Jim McGee all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

Motion to accept the Managers report made by Bob Holland. Seconded by Gary Rankin all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

Motion to accept Sewerage Treatment Report made by Kim McGee. Seconded by Bruce Briggs all in favor none opposed motion carries.

ADMINISTRATION AND BILLING REPORT (See attached report).

Motion to accept administration/billing report made by Bruce Briggs. Seconded by Bob Holland all in favor none opposed motion carries.

ENGINEERS REPORT (See attached report)

Interceptor evaluations discussion and we need to plan how we would like to proceed.

Small Water and Sewer Grant awards have been done and we did not receive any funds.

Reeds beds and the testing that will need to be to move forward.

Motion to accept the engineers report made by Bob Holland. Seconded by Kim McGee all in favor none opposed motion carries.

LEGAL REPORT (See attached report)

Waiting to hear from residents about the sale of the 2 parcels.

Discussion of the lien process and why we need to keep them updated.

Motion to accept the legal report made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries.

OLD BUSINESS

NEW BUSINESS

CORRESPONDENCE

Adjourn to executive session at 6:52pm. Reconvened at 7:30pm.

Motion to adjourn at 7:31pm made by Kim McGee Seconded by Bruce Briggs all in favor none opposed motion carries.

Respectfully submitted by, Shari Craigford

The foregoing minutes were approved as written this
14th Day of February 2024 while in regular session.

Seedd Younk
Board Chairman

Attest: [Signature]
Secretary/Treasurer

(SEAL)